

REGULAR MEETING of the NVDPL BOARD

THURSDAY, SEPTEMBER 24, 2026 – 6:00 PM

In person, Lynn Valley Library

AGENDA

ATTENDEES

Library Board

Barb Lawrie – Board Chair
Cyril Lopez – Board Vice-Chair
Shiva Badiie - Trustee
Gerald Baier – Trustee
Deb Blaney - Trustee
Tyler Elkington - Trustee
Betty Forbes – Council Representative
Kulvir Mann – Trustee
Lindsay Smilgis – Trustee

Library Staff

Jacqueline van Dyk – Library Director
Suzanne Hendriks – Executive Assistant
Meghan Crowe – Communications Manager
Sandi Burgess – Manager, Welcoming Initiatives
Nathan Brigham - Creative Technology Coordinator
Alex Etesami – Manager of Learning, Innovation & Technology
Daria Hrbacek – Business Manager

Guests

Rick Danyluk – GM, Finance and CFO, DNV

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| 6:00 PM | 1. CALL MEETING TO ORDER – BOARD CHAIR | |
| 6:01 PM | 2. ADOPTION OF AGENDA | |
| 6:02 PM | 3. REPORTS | |
| | 1. Chair’s Report | (verbal) |
| | 2. Director’s Report | (verbal) |
| 6:09 PM | 4. CONSENT AGENDA | |
| | 1. Operational Approval | |
| | 1. Approval of Regular Minutes of the Board – <i>June 17, 2026</i> | (att 4.1.1) |
| | 2. Reports | |
| | 1. Media Report | (att 4.2.1) |
| | 2. 2026 Board Action Items | (att 4.2.2) |
| | 3. 2026 Board Work Plan | (att 4.2.3) |
| | 4. Q2 Report on Financial Operations | (att 4.2.4) |
| | 5. Library Closure Date Change 2026 | (att 4.2.5) |
| | 6. Q2 2026 Director Quarterly Report | (att 4.2.6) |
| | 7. Q2 2026 Library Operations Quarterly Report | (att 4.2.7) |
| | 3. Correspondence | |
| | 1. Public Library Provincial Grant Award Letter | (att 4.3.1) |
| | 2. Information on 2026 Library Grant | (att 4.3.2) |

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| | 3. | Letter to Minister Christine Boyle | (att 4.3.3) |
| | 4. | InterLINK Net Provision Letter | (att 4.3.4) |
| | 5. | Response Letter from Minister Christine Boyle | (att 4.3.5) |
| | 6. | Supplemental Grant Award Letter | (att 4.3.6) |
| 6:10 PM | 5. | PRESENTATION – StoryLab & Maker Space | (verbal) |
| 6:30 PM | 6. | BOARD MOTIONS/DISCUSSIONS | |
| | 1. | Operational Policies Review | (att 6.1) |
| | I. | B-OP-06 Use of Public Spaces | |
| | II. | MG-OP-06.2 Art Display | |
| | III. | MG-OP-06.3 Exhibits and Displays | |
| | IV. | B-OP-17 Meeting Rooms | |
| | 2. | Annual Review of User Fees | |
| | I. | Appendix A Fines, Fees and Charges | (att 6.2) |
| | 3. | Governance Policy Review – Continuity of Library Directorship | (att 6.3) |
| | I. | B-GOV-04 Continuity of Library Directorship | |
| | II. | BG-GOV-04 Continuity of Library Directorship | |
| | 4. | 2026 Budget Change | (att 6.4) |
| | 5. | Enhancement Grant Update | (att 6.5) |
| 7:00 PM | 7. | MOVE TO IN-CAMERA | |
| 7:20 PM | 8. | STANDING ITEMS | |
| | 1. | Updates – Committees | |
| | 1. | Finance and Audit – <i>met July 23, 2026</i> | (att 8.1.1) |
| | 2. | Governance – <i>met June 22, 2026</i> | (att 8.1.2) |
| | 3. | Human Resources – <i>next meeting November 19, 2026</i> | (verbal) |
| | 4. | Advocacy – <i>next meeting November 26, 2026</i> | (verbal) |
| | 2. | Updates – Affiliates | |
| | 1. | InterLINK | (verbal) |
| | 2. | Friends of the Library | (verbal) |
| | 3. | Council | (verbal) |
| 7:25 PM | 9. | IMPORTANT UPCOMING DATES | |
| | | • Thursday, October 22, 2026 – 6:00 PM
Governance Committee Meeting (virtual) | |
| | | • Tuesday, October 27, 2026 – 9:00 AM – 1:00 PM
All Staff Workshop (half-day library closure) | |
| | | • Thursday, November 12, 2026 – 6:00 PM | |

Finance & Audit Committee Meeting (virtual)

- **Thursday, November 19, 2026 – 6:00 PM**
HR Committee Meeting (virtual)
- **Thursday, November 26, 2026 – 6:00 PM**
NVDPL Board Meeting
- **Thursday, December 3, 2026 – 6:00 PM**
NVDPL Board Holiday Dinner at Seymour Golf & Country Club

7:30 PM

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