

## INAUGURAL MEETING of the NVDPL BOARD

THURSDAY, JANUARY 22, 2026 – 6:00 PM

In person, Lynn Valley, 3<sup>rd</sup> Floor Boardroom

# MINUTES

### ATTENDEES

#### Library Board

Shiva Badiie - Trustee  
Gerald Baier – Trustee  
Deb Blaney - Trustee  
Tyler Elkington - Trustee  
Barb Lawrie – Trustee  
Kulvir Mann – Trustee  
Lindsay Smilgis – Trustee  
Betty Forbes – Council Representative

#### Regrets

Cyril Lopez - Trustee

#### Library Staff

Jacqueline van Dyk – Library Director  
Suzanne Hendriks – Executive Assistant  
Meghan Crowe – Communications/Events Coordinator  
Alison Campbell – Manager, Community Connections  
Sandi Burgess – Manager, Welcoming Initiatives  
Alex Etesami – Manager, Learning, Innovation & Technology

#### GUESTS

Rick Danyluk – General Manager, Finance and CFO, DNV

### 1. WELCOME AND INTRODUCTIONS

### 2. CALL MEETING TO ORDER – DIRECTOR OF LIBRARY SERVICES – 6:28 PM

### 3. ELECTIONS AND APPOINTMENTS

#### 3.1 Election of Board Chair

Director of Library Services conducted the election process for the position of Library Board Chair. Barb Lawrie was declared the 2026 Library Board Chair by acclamation.

##### 3.1.1 Incoming Board Chair's Remarks

Board Chair thanked the Board for the opportunity to work with the Trustees and the team at NVDPL.

#### 3.2 Election of Vice-Chair

Board Chair conducted the election process for Library Board Vice-Chair. Cyril Lopez was declared as the 2026 Library Board Vice-Chair by acclamation.

##### 3.2.1 Incoming Vice-Chair's Remarks

Vice-Chair was not in attendance at the meeting, therefore no incoming remarks.

### 4. ADOPTION OF AGENDA

Board Chair requested a motion to adopt the Agenda.

**MOVED by Kulvir Mann and SECONDED by Gerald Baier**

**THAT the Agenda for the January 22, 2026 Inaugural Meeting of the Board be approved.**  
(26-01-01)

**MOTION CARRIED**

**5. REPORTS**

- 6.1 Chair's Report** – Chair noted the event on the future of libraries at Vancouver Public Library, encouraging Board members to attend if they are available.
- 6.2 Director's Report** – Director of Library Services gave a brief update to the Board about the Indigenous art work recently installed in the Lynn Valley children's department. An official unveiling of the artwork is being organized with the two Nations. The bookmark contest was highly successful, receiving over seventy entries. Finalist in each category have been printed and the bookmarks are now available to the public. The Director invited the Board to consider a group viewing of *The Librarians*, a film addressing book censorship in the U.S. All agreed.

**MOVED by Deb Blaney and SECONDED by Shiva Badiie**

**THAT the Reports be received by the Board.** (26-01 -02)

**MOTION CARRIED**

**6. CONSENT AGENDA**

- 6.1 Operational Approval**
  - 6.1.1 Approval of Regular Minutes of the Board – *November 27, 2025*
- 6.2 Reports**
  - 6.2.1 Media Report
  - 6.2.2 2025 Board Action Items
  - 6.2.3 2025 Board Work Plan
  - 6.2.4 Q4 2025 Director Quarterly Report – query about e-newsletters update on report. Staff clarified a new vendor has been selected, which resulted in a slight delay in the launch.
  - 6.2.5 Q4 2025 Library Operations Report
- 6.3 Correspondence**
  - 6.3.1 InterLINK Provisional Budget Letter 2026 & Package

**MOVED by Deb Blaney and SECONDED by Shiva Badiie**

**THAT the Consent Agenda be adopted and the Reports be received for information;**

**AND THAT the Minutes of the regular meeting of the Board – November 27, 2025 be approved.** (26-01-03)

**MOTION CARRIED**

**7. BOARD MOTIONS/DISCUSSIONS**

- 7.1.1 Committee Appointments** The Board Chair conducted the appointments of the Committee members for 2026.

**MOVED by Gerald Baier and SECONDED by Kulvir Mann**

**THAT the Library Board supports the following appointments to the Committees:**

**Finance and Audit Committee**

***Kulvir Mann, Barb Lawrie, Betty Forbes, Cyril Lopez, Tyler Elkington***

**Governance Committee**

***Barb Lawrie, Shiva Badiee, Gerald Baier, Lindsay Smilgis***

**Human Resources Committee**

***Deb Blaney, Shiva Badiee, Barb Lawrie***

**AND THAT the Library Board supports the following appointments to the InterLINK Board:**

***Tyler Elkington; Alternate: Deb Blaney*** (26-01-04)

**MOTION CARRIED**

**7.1.2 Approve 2026 Budget Submission** – The Director opened the agenda item on behalf of the FAC Chair, who was absent. The FAC Chair did a thorough review of the report, provided by District of North Vancouver (DNV) Finance, and met directly with the Director and DNV Finance staff for clarification on several aspects of the report. The FAC Chair’s comments and observations are reflected in the management report. A trustee raised a query regarding the reserve fund drawdown for the current and previous years, asking whether a larger buffer is typically maintained. RD noted that this matter is being watched carefully and will require further review by DNV Finance staff in collaboration with FAC, and advised that a review of the financial sustainability plan has been added to the work plan for FAC in Q3.

**MOVED by Gerald Baier and SECONDED by Tyler Elkington**

**THAT the Library Board approve the DRAFT 2026 Budget:**

- **Operating Budget (\$9.1 million), including use of Library surplus (\$224 thousand)**
- **Project Budget (\$900 thousand) for renewal of Existing Capital.** (26-01-05)

**MOTION CARRIED**

<<Rick Danyluk left at 6:57 pm>>

**7.1.3 2026 Director’s Work Plan** – no queries or comments.

**MOVED by Kulvir Mann and SECONDED by Deb Blaney**

**THAT the Board supports the 2026 Annual Work Plan of the Library Director.** (26-01-06)

**7.1.4 2026 Board Work Plan** – no queries or comments.

**MOVED by Lindsay Allan Smilgis and SECONDED by Shiva Badiee**

**THAT the Board supports its 2026 Annual Work Plan.** (26-01-07)

**MOTION CARRIED**

**7.1.5 Regular Board Meeting Schedule for 2026** – Noted by Chair committee dates are flexible.

**MOVED by Tyler Elkington and SECONDED by Shiva Badiee**

**THAT the Board approve the schedule of the regular and committee meetings of the NVDPL Board for the 2026 year.** (26-01-08)

**MOTION CARRIED**

**7.2.1 Annual Review of Policy B-OHS-03 Positive Workplace** – Trustee had query on training for workers, as it is not specifically noted on the policy. Director clarified training is under management’s responsibility and baked into onboarding for new staff, with refresher every five years.

**MOVED by Kulvir Mann and SECONDED by Tyler Elkington**

**THAT the Board has reviewed Policy B-OHS-03 Positive Workplace Environment: Anti-Bullying and Harassment.** (26-01-09)

**MOTION CARRIED**

**7.2.2 B-GOV-01.3 Code of Conduct for Library Board Members**

**MOVED by Gerald Baier and SECONDED by Lindsay Smiglis**

**THAT the Board has reviewed B-GOV-01.3 Code of Conduct for Library Board Members.** (26-01-09)

**MOTION CARRIED**

## **8. ADVOCACY**

**MOVED by Tyler Elkington and SECONDED by Lindsay Allan Smiglis**

**THAT the Board enter into the Advocacy Committee of the Whole.** (26-01-10)

**MOTION CARRIED**

## **9. STANDING ITEMS**

**9.1 Updates – Committees** – no updates as the committees have not met.

**9.1.1 Finance and Audit**

**9.1.2 Governance**

**9.1.3 Advocacy**

**9.1.4 Human Resources**

**9.2 Updates – Affiliates**

**9.2.1 InterLINK** – first meeting this month.

**9.2.2 Friends of the Library** – upcoming book sale on Feb 13-15

**9.2.3 Council** – no updates at this time.

## **10. IMPORTANT UPCOMING DATES**

Trustees noted important upcoming dates on the Agenda.

## **11. ADJOURN MEETING – 7:31 PM**

**MOVED** by Deb Blaney and **SECONDED** by Shiva Badiee

**THAT the Inaugural Board Meeting of January 22, 2026 be adjourned.** (26-01-11)

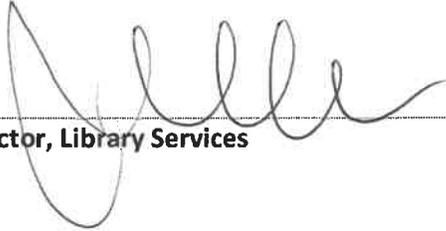
**MOTION CARRIED**



Library Board Chair



Date



Director, Library Services



Date

